



Dr. Douglas K. Fletcher Elementary School



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Denise Flowers
Principal

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

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| <ul style="list-style-type: none">● The Title I, Part A School-Level Parent and Family Engagement Policy is jointly developed by Fletcher staff and School Site Council (SSC) members each year as part of the regular business at the September/October SSC meetings. |
| <ul style="list-style-type: none">● A copy of the Title 1, Part A School-Level Parent and Family Engagement Policy is sent home with each student in both English and Spanish each November. |
| <ul style="list-style-type: none">● The policy is available to the community through our school website. |

To involve parents in the Title I, Part A programs, the following practices have been established:

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| <ul style="list-style-type: none">● Annual Title 1 Meeting |
| <ul style="list-style-type: none">● School Site Council (SSC) |
| <ul style="list-style-type: none">● English Learner Advisory Council (ELAC) |
| <ul style="list-style-type: none">● African American Parent Advisory Council (AAPAC) |
| <ul style="list-style-type: none">● Parent Conferences |
| <ul style="list-style-type: none">● Parent Cafe |
| <ul style="list-style-type: none">● Fletcher Family and Community Engagement Events |
| <ul style="list-style-type: none">● Parent University |
| <ul style="list-style-type: none">● Parent Square Communication |

- Aeries Parent Portal

Dr. Douglas K. Fletcher Elementary convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

- A yearly Title 1 parent meeting is held during Back to School Night via Zoom. A power-point presentation is given outlining the Title 1 programs and how it is used to benefit students.
- Parents are also informed on ways that they can be involved at the school.

Dr. Douglas K. Fletcher Elementary offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

- Fletcher holds the annual Title 1 Meeting on Back to School Night to inform parents of Title 1 and other educational programs in place at the school.
- Parents receive information about the school site through meetings such as: Parent Café, School Site Council (SSC), English Learner Advisory Committee (ELAC), parent conferences, Family and Community Engagement (FACE) events, and the Parent Booster Club.
- In addition, meetings are scheduled to accommodate parents, as needed.

Dr. Douglas K. Fletcher Elementary involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

- Each year, Title 1 parents are encouraged to attend monthly School Site Council (SSC) meetings and quarterly English Learner Advisory Committee (ELAC) meetings, as well as African American Parent Advisory Committee (AAPAC) meetings. At these meetings, the Title 1 program is discussed; a needs assessment is completed and a plan is developed. Throughout the remainder of the year, the Title 1 plan is monitored for progress toward our school goals by our school site committees.
- All parents are encouraged to attend the monthly Parent Café where program information is shared.

- Parents will complete a survey to inform school about instructional practices and student needs.

Dr. Douglas K. Fletcher Elementary provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c](4)[A]). How does the school provide the information?

- A power-point presentation of Title 1 programs is presented to parents at Parent Cafe. Title 1 information is also shared through school newsletters, flyers, school calendars, and the school website. Notifications are translated in Spanish.
- Reports are shared at both SSC and ELAC meetings about school goals, actions and progress toward those goals.
- Parents know that there is an open door policy at Fletcher for parents to speak with school staff for further explanation regarding programs at the school.

Dr. Douglas K. Fletcher Elementary provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c](4)[B]). How does the school provide the information?

- At Parent Cafe, parents are given an explanation of the curriculum, assessments, and proficiency levels students are expected to meet. Grade level teams share their Essential Standards with parents.
- Parents are provided with the link to the parent page of the BCSD webpage which contains many resources to support student achievement.
- Parent-Teacher conferences occur annually in the fall. An additional parent-teacher conference week is available in the spring for parents and teachers to meet to discuss student progress, if necessary.
- Information is shared with parents regarding academic progress through quarterly progress reports and report cards.
- Parents of English Learners receive yearly reports of student progress on the English Language Proficiency Assessment of California (ELPAC). These reports include explanations of scoring and performance.
- Parent notifications for state assessments are sent to parents of 3rd-5th grade students. Parents receive individual student reports with explanations of scoring and performance.

If requested by parents of Title I, Part A students, Dr. Douglas K. Fletcher Elementary provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

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| <ul style="list-style-type: none">● Parents are encouraged to participate in parent-teacher conferences to discuss the needs of their individual student. |
| <ul style="list-style-type: none">● Parents are invited to attend Individualized Education Plan (IEP) and Multi-Tiered System of Support (MTSS) meetings to discuss student progress and determine a plan to support students. |
| <ul style="list-style-type: none">● Parents are invited to attend 504 meetings to discuss accommodations that will ensure academic success and access to the learning environment. |
| <ul style="list-style-type: none">● Parents of English Learners are invited to participate in Reclassification meetings. |

Dr. Douglas K. Fletcher Elementary engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, Dr. Douglas K. Fletcher Elementary has established the following practices: Dr. Douglas K. Fletcher Elementary provides Title I, Part A parents with assistance in understanding the state’s academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

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| <ul style="list-style-type: none">● Weekly Parent Education classes and Quarterly Family Education Nights are offered to assist parents with understanding the academic content standards, assessments, and how to monitor and improve the achievement of their child. |
| <ul style="list-style-type: none">● Common Core State Standards and district curriculum are shared with parents. Parents are also given information regarding state testing and district assessment results. |
| <ul style="list-style-type: none">● Teachers provide weekly and/or mid trimester progress reports to parents. |
| <ul style="list-style-type: none">● The Multi-Tiered System of Support (MTSS) team will monitor the progress of students and meet with parents, as necessary, to support students who may be struggling with academics, social emotional needs, attendance, etc. A translator will be available if needed. |

Dr. Douglas K. Fletcher Elementary provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- Parent Education classes are offered to assist parents with training on how to work with their children at home to improve school achievement.
- Parents are encouraged to attend BCSD Parent University.
- Fletcher will provide parents with academic tips via the school newsletter, the school website, Parent Square, and Quarterly Family Education Nights.

With the assistance of Title I, Part A parents, Dr. Douglas K. Fletcher Elementary educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- Parents and staff work together collaboratively through communications during parent-teacher conferences, School Site Council (SSC), English Learner Advisory Committee (ELAC), Parent Café, and the Parent Booster Club.
- The Fletcher Family and Community Engagement (FACE) liaison attends district support meetings to receive training and additional ideas for developing parent engagement at our school site.

Dr. Douglas K. Fletcher Elementary coordinates and integrates the Title I, Part A parent and family engagement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

- All parents are encouraged to attend the parent education sessions offered by the FACE liaison.
- Parents are also encouraged to volunteer in classrooms. Parent volunteers who cannot help in the classrooms are encouraged to help by preparing class materials for teachers.
- Parents are invited to participate in SSC, ELAC, and the Parent Booster Club.
- Community members are invited to the school for special events, such as Community Partners Day, Red Ribbon Week, Quarterly Awards, Celebrity Reader Day, and other special school-wide assemblies.

Dr. Douglas K. Fletcher Elementary distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

<ul style="list-style-type: none"> ● Parents are notified of information related to the school and parent programs with a monthly school newsletter.
<ul style="list-style-type: none"> ● A Family and Community Engagement calendar is sent home monthly to notify parents of parent engagement opportunities.
<ul style="list-style-type: none"> ● Separate notices are posted on Parent Square and on the school website.
<ul style="list-style-type: none"> ● Agendas for all school committees are posted on the website 72 hours in advance.
<ul style="list-style-type: none"> ● All communication is translated in Spanish. In addition, the school ensures that parents understand that there is at least one person that can translate for them when visiting the school.
<ul style="list-style-type: none"> ● Communication through Parent Square can be translated into the home language of each parent.

Dr. Douglas K. Fletcher Elementary provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

<ul style="list-style-type: none"> ● Every effort is made to accommodate specific requests for parent involvement activities. Meeting rooms are readily offered to hold such meetings.
<ul style="list-style-type: none"> ● Class newsletters are distributed to notify parents of upcoming activities.
<ul style="list-style-type: none"> ● The Family and Community Engagement liaison will assist with the organization and facilitation of parent involvement activities.
<ul style="list-style-type: none"> ● Parents are invited to view recognition videos or presentations
<ul style="list-style-type: none"> ● The school website is updated to include all parent involvement activities.

Dr. Douglas K. Fletcher Elementary provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by the Dr. Douglas K. Fletcher Elementary on October 11, 2021 and will be in effect for the period of one year.

Dr. Douglas K. Fletcher Elementary will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: November 19, 2021. At parent-teacher conferences in elementary schools, at least annually, the Compact shall be discussed as it relates to the individual child's achievement (ESSA Section 1116 [d][2][A]).

Denise Flowers

Signature of Authorized Official

October 11, 2021

Date

California Department of Education
July 2018