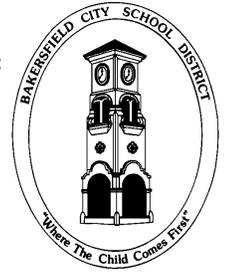


# BAKERSFIELD CITY SCHOOL DISTRICT



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Jason Brannen  
Principal

## Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

Parents receive information in both English and Spanish via automated phone system, newsletter, flyer, teacher notes, report card, etc. Spanish speaking staff members are available to assist parents. The Parent and Family Engagement Policy will be sent home with all students in English and Spanish. The policy is reviewed throughout the year by all stakeholders during multiple meetings.

To involve parents in the Title I, Part A programs, the following practices have been established:

Evergreen parents are included in the planning, review and improvement of specially funded programs through School Site Council, English Learner Advisory Committee and other parent meetings. Parents are included in the development of the Single School Plan for Student Achievement (SPSA) and Title I policy review. Parents are included in reviewing the Parent Involvement Policy yearly. As Title I information becomes available, parents are notified via, Parent Square, general meetings, council meetings, parent information meetings and sometimes phone calls.

Evergreen convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

The first Title 1 meeting is held within the first 45 days of school. Information is also shared during parent meetings held throughout the year and at council meetings.

Evergreen offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

Evergreen holds several Title 1 meetings throughout the school year to inform parents about the Title 1 program. Title 1 information is shared during Parent Cafe's, School Site Council, and ELAC.

Evergreen involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

Evergreen parents are included in the planning, review and improvement of specially funded programs through School Site Council, the English Learner Advisory Committee and other parent meetings. Parents are included in the development of the School Plan for Student Achievement (SPSA) and Title 1 policy review. Parents are included in reviewing the Parent Involvement Policy yearly.

Evergreen provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c](4)[A]). How does the school provide the information?

As Title 1 information becomes available, parents are notified via newsletter, general meetings, council meetings, parent information meetings and sometimes phone calls.

Evergreen provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

Information regarding curriculum, assessments and proficiency level expectations is provided to parents at Back to School Night, parent conferences, quarterly progress reports, quarterly report cards, newsletters, council meetings, MTSS meetings and Parent Resource Center meetings.

If requested by parents of Title I, Part A students, Evergreen provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

School Site Council (SSC) meeting dates are posted on the Parent Advisory Webpage and Parent Square and are open for all parents to attend. Parents who are non-members may address the Council during Open Forum. The SSC agenda for

upcoming meetings is posted on the Parent Advisory Webpage at least 72 hours prior to the meeting. A support staff member meets with parents whose students are having attendance problems, to explain district policy and find out if there are any issues with which they may need assistance. Parents or staff may request a meeting with the teacher and/or other staff to help meet individual student needs. Evergreen implements a Response to Intervention (RTI) model that helps determine and meet the needs of Title 1 students. 504 meetings are scheduled to meet the needs of students who have medical or education needs, but do not qualify for special education services. Annual and triennial IEP's are held throughout the year.

Evergreen engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, Evergreen has established the following practices:

Evergreen provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

On Back to School Night, Teachers address the CCSS, state testing, progress monitoring and assessment results. Information is also referred at MTSS meetings, SSC meetings, parent conferences, and other parent meetings as appropriate. Weekly behavior reports are sent home for some students. A behavior expectation packet is sent home at the beginning of the year which explains the expectations to parents so that they can help ensure that their student's behavior does not impede their learning.

Evergreen provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

The Parent Resource Center provides capacity building meetings and classes for parents, so that they are better able to meet the academic needs of their students. Some students receive homework either daily or weekly. Evergreen staff meets with parents of students who are having attendance problems to explain district policy and determine if there is a need for assistance. MTSS meetings are held for students who are not meeting grade level standards.

With the assistance of Title I, Part A parents, Evergreen educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

A FACE liaison schedules meetings, classes and events in the Parent Resource Center to support parent needs. The FACE liaison also attends monthly meetings at the district office held by the FACE Department. Teachers coordinate with parents when they need volunteers for field trips, classroom projects, etc. Parent involvement is addressed at staff meetings. A volunteer celebration is held in the spring to honor all

parent/community volunteers. Family Picnic days are held several times throughout the year, where parents, staff and students can interact during lunch. A parent is chosen and honored at a luncheon as Parent Volunteer of the Year. Parent representatives attend DAC, DAAPAC, and DELAC meetings at the district office.

Evergreen coordinates and integrates the Title I, Part A parent and family engagement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

A Parent Resource Center is available for parents who wish to volunteer. A “Helping Hands” session is held once a week, in which parents volunteer to assist teachers with making copies, collating activities, etc. A FACE liaison oversees the “Helping Hands” sessions. Parents are welcome to volunteer in the classrooms or for other school activities. Parents are encouraged to volunteer for School Site Council and English Learner Advisory Committee, District Advisory Committee and DAAPAC. Home calls are made by teachers and support staff, the school nurse and the psychologist regarding academics, absences, discipline and health. Support staff holds MTSS, IEP, 504 and attendance meetings. Support staff members work with community service agencies to help meet home needs, including the McKinney Vento Center. A program called Vision One is available for students who need glasses. Selected families participate in activities such as Operation School Bell, Toys for Tots, and others that help meet family needs. A dental clinic is held a minimum of once a year. Evergreen students have access to a Wellness Center to address their medical needs. The PRC provides classes for parents based on parent needs. Any parent may volunteer to help in the PRC and classrooms.

Evergreen distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

Parents receive information in both English and Spanish via automated phone system, newsletter, flyer, teacher notes, report card, etc. Spanish speaking staff members are available to assist parents. Information is posted on the marquee in front of the school. Parents may request to meet with the principal, support staff or teacher and know who can offer Spanish translation on campus.

Evergreen provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

A survey is sent home with each student as a means of determining parent needs. Evergreen provides supplies for parent meetings. Transportation to district meetings is provided as often as requested, for parents who serve as committee members on DAC,

DELAC, and DAAPAC. Annual needs assessments are done to determine the best time and way to inform parents.

Evergreen provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by the Evergreen Elementary School on September 24, 2019 and will be in effect for the period of 2019-2020 school year.

Evergreen will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: October 25, 2019. Parent-teacher conferences in elementary schools, at least annually, during which the Compact shall be discussed as it relates to the individual child's achievement (ESSA Section 1116 [d][2][A]).

Jason Brannen

**Signature of Authorized Official**

October 15, 2020

**Date**

California Department of Education  
July 2018

“The Bakersfield City School District (BCSD) is committed to equal opportunity for all individuals in education and in employment. BCSD prohibits discrimination, harassment, intimidation, and bullying in any employment practice, education program, or educational activity on the basis and/or association with a person or group with one or more of these actual or perceived characteristics of age, race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identifications, religion, pregnancy, marital or parental status, physical or mental disability, sex (including sexual harassment), sexual orientation, gender, gender identity, gender expression, or genetic information, homelessness, foster status, military veteran status, political affiliation or any other basis prohibited by California state and federal nondiscrimination laws consistent with Education Code 200, 220 and 234.1, Penal Code 422.55, Government Code 11135, and Title IX. Not all bases of discrimination will apply to both education services and employment. If you believe you, or your student, have been subjected to discrimination, harassment, intimidation, or bullying you should contact your school site principal and/or the District's Chief Compliance and Title IX Officer, Erin Johnston, by phone at (661) 631-4663, by email at johnstone@bcsd.com, or in person at 1300 Baker Street, Bakersfield, CA 93305. Copies of BCSD's Uniform Complaint policy, Sexual Harassment policy, and Nondiscrimination policies are available upon request.”

